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ANNEXURE "A"

(See rule 3)

**Format of application for obtaining information under the
Right to Information Act, 2005**

To,
The State Public Information Officer,
(Name of office with address)

- 1) Full name of applicant:
- 2) Address :
- 3) Particulars of the information required:
 - i) Subject matter of information*:
 - ii) Period to which the information relates #:
 - ii) Description of the information required \$:
 - iv) Whether information is required by post or in person:
(The actual postal charges shall be included in additional fees)
 - v) In case of post:
(Ordinary, Registered or Speed)
- 4) Whether the applicant is below poverty line:
(If yes, attach the photocopy of the proof thereof).

Place:

Date:

Signature of Applicant

* Broad category of the subject to be indicated (such as grant of Government land/Service matters/Licenses etc.)

Relevant period for which information is required to be indicated

\$ Specific details of the information are required to be indicated.